



## **Memorandum of Understanding: Strategy and Scoping for the Joint Procurement of Comingled Recycling Processing Services**

between

Southern Sydney Regional Organisation of Councils, Inc (SSROC)

and

[insert participating council name]

### **1 Purpose**

The purpose of this Memorandum of Understanding (MoU) is to record the commitment of the Southern Sydney Regional Organisation of Councils (SSROC) and participating councils to establish procurement pathways and work together on approaches to jointly procure processing services for the kerbside comingled recycling stream.

SSROC aims to drive a process of selection based on value for money, using market insights to meet councils' needs and achieve transparency in commercial arrangements that are fit for purpose.

### **2 Reference**

SSROC aims to approach the market in 2023 jointly to aggregate demand as a signal to influence the growth of the Sydney processing capacity, establish end markets, and reduce supply costs.

Councils met on 18 October to discuss the concept. A summary is attached to this MOU.

### **3 Term**

- i. This MoU is intended to be effective to the completion of the market sounding and development of the tender specification.
- ii. A second MoU will be issued in mid-2023 that represents an intention to proceed to tender, and enter into a contract or contracts with the selected provider(s).

### **4 Understanding**

Participating councils agree to:

- Participate in a strategy and scoping development process that will inform the procurement strategy and market engagement;
- Share commercially-sensitive information confidentially which will inform the process and meet Council's needs;
- Nominate a primary contact for the procurement;
- Participate in a market sounding to engage service providers before tendering.

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xxxx, Manager Waste and Cleansing  
Signed on behalf of xxxx Council  
Date: xx/xx/2022

Helen Sloan, Chief Executive Officer  
Signed on behalf of SSROC  
19 December 2022

