

8 September 2015

Dr Richard Chadwick
General Manager
Adjudication
ACCC

By email to: adjudication@accg.gov.au

Dear Dr Chadwick

Regarding Job Futures Ltd A91493 & A91494

Job Futures notes the submission to the ACCC from Bridging the Gap dated 2 September 2015.

We consider that any matters raised in the submission that are relevant to the ACCC Authorisation have been addressed in our response submission of 2 September 2015 and 18 May 2015.

We would make one comment concerning the **Job Futures Board Conflict of Interest Register** which is made available to our members on the member portal of our website. With its submission Bridging the Gap included two extracts dated 11 March 2015 and 14 July 2015.

Conflict of Interest is a standing item on each Board and Committee meeting agenda with reference to the Register. Any additional standing conflicts or changes to the those listed on the Conflict of Interest Register are noted in the Minutes and the Register updated accordingly.

As per the Governance Policy, twice a year (beginning and mid-year) the Board meeting agenda includes a formal review of the Conflict of Interest Register to ensure currency, completeness and familiarity. The extract is then uploaded to the members' website.

At its meeting of 14 July 2015 the Board reviewed the Conflict of Interest Register. There were a number of amendments including changes in contracts from 1 July 2015 and the change of trading name to CoAct.

Consequently the "Updated" date on the register is correctly 14 July 2015. The revised Register extract was uploaded to the website on 31 July 2015, with a prosaic reason for the slight delay in uploading – the undersigned was hit by the winter flu virus and off work for over a week, followed by an interstate work trip.

Yours sincerely



Maureen Kam
Company Secretary
Job Futures Ltd t/a CoAct