

**AUSTRALIAN COMPETITION & CONSUMER COMMISSION
MINUTE**

OFFICE: Canberra
TRACKIT No: 47643
DATE: 1 December 2011

TO: Director, International Unit
 Chief Executive Officer

VIA: International Travel Officer

FROM: Rod Sims

SUBJECT: Request to participate in an international event

To be completed by the officer seeking approval for proposed international travel.

Name: Rod Sims	Date of request: 1 December 2011
Branch: Executive Office Office: Canberra	Cost centre code: DOCX Trackit no.: 47643
<p>Details of the international event:</p> <ul style="list-style-type: none"> • OECD Competition Committee (CC) and Global Forum on Competition (GFC) in Paris, France – 13-17 February 2012 <p><i>Is this a regularly attended event? Yes</i></p> <p><i>Please attach any supporting documentation, such as a program or agenda.</i> <i>D11/2343655</i></p>	
Destination(s) – city, country: Paris, France	Departure date: 11 February 2012 Return date: 19 February 2012 No. of days: 5 plus travel
<p>Proposed side meetings:</p> <p>Numerous side meetings proposed, including with agency heads and key OECD officials, to be arranged by International unit closer to the date.</p>	
<p>Purpose / objectives of travel:</p> <ul style="list-style-type: none"> • Promote Australia's agenda at the OECD • Meet and establish relationships specifically with agency heads from international counterpart agencies - develop contacts and encourage streamlined cooperation and coordination between the ACCC and key international counterparts in areas of competition 	

regulation including abuse of dominance, coordination, mergers, and telecommunications.

Benefits to the ACCC / AER:

- Maintain and strengthen relationships and co-operation with the ACCC's counterparts
- Gain insights into the practices and perspectives of other jurisdictions
- Contribute to/influence development of best practice regulation in enforcement techniques and merger regulation
- Promote the ACCC's expertise in investigation and enforcement techniques and strengthen the ACCC's reputation internationally
- Gain insight into and contribute to discussions on the following key topics: digital economy; competition in health services; competition and commodity price volatility; international cooperation and cartel investigations.

Impact of your proposed absence on ACCC / AER business:

Closer to the date of travel, consideration will be given to a commissioner acting in my position while I am overseas.

IT and telecommunications equipment will be taken to enable remote work via ASNAP.

Proposed leave:

Please forward this request to the Project Officer, International Travel who will complete the following details and then send the request to the Director, International Unit.

Cost centre code: DOCX

TRACKIT no.: 47643

	Approximate cost
Airfare	\$8000.00
Other transport	
Hotel	\$2000.00
Conference fee	
Travel allowance	\$1200.00
Other costs	
Reimbursements	
TOTAL	\$11000.00

Details of any cost reimbursements:

Details of any relevant travel advisories on smartraveller.gov.au:

To be completed by the Director, International:

I have assessed the request against the guidelines. I consider that participation in the international event:

- | | Yes | No |
|---|-------------------------------------|--------------------------|
| Is relevant to the roles, functions and priorities of the ACCC and will contribute to organisational objectives. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is cost effective weighing the participation costs outlined in the request and the expected benefit to the ACCC from participation. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is appropriate given the travelling officer's seniority and experience. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is consistent with the travelling officer's duties and the proper functioning of the ACCC. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Is free from association with interests not related to the business priorities of the ACCC. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Comments: This travel is important for ACCC's engagement with OECD. It will also provide an opportunity for Rod Sims to meet many of the ACCC's most important international contacts.

Recommended / ~~Not recommended~~



Date: 1 / 12 / 2011

To be completed by the CEO:

Approved / ~~Not approved~~


Chief Executive Officer

Date: 5 / 12 / 11

The Project Officer, International Travel will advise the officer seeking approval for proposed international travel of the outcome of this request.

Project Officer International Travel use only:
Received in International inbox: 1/12/11
Date sent to DIU with cost information: 1/12/11
Date returned to POIT: 2/12/11
Date signed by CEO: 5/12/11
Date returned to POIT: 5/12/11
Date advised to requesting officer and DIU: