



Australian Government



Consumer
Data Right

Accreditation checklist

November 2020

Accreditation process preparation

Prior to beginning the accreditation process you should ensure you have carried out the following activities:

Read the [Accreditation Guidelines](#) as well as the Supplementary Guidelines on [insurance](#) and [information security](#)

Created an account for the organisation you wish to accredit on the CDR Participant Portal. You might find it helpful to review the [Participant Portal User Guide](#)

Become a member of the Australian Financial Complaints Authority

Ensure any documents below which are not in English have a translated version by an accredited translator

Accreditation documentation requirements

The accreditation process will require for you to provide the following information and documents so you should ensure you have them prepared:

Description of the products or services that will be offered if accredited

Current corporate and organisation structure charts

An information security assurance report prepared by an independent and suitably qualified auditor in accordance with one of our accepted standards

Insurance policy documents and certificates of currency

A written statement, signed by an authorised representative, explaining how your insurance is adequate to cover the risks it may be exposed to in connection with the management of CDR data

A document outlining your internal dispute resolution process

A copy of your [Consumer Data Right policy](#)

Once you have all the above in place you are ready to begin the accreditation process. To begin the process log in to your [Participant Portal account](#) and open the accreditation application form.

Contact the accreditation team if you have any questions about the accreditation process or our accreditation criteria.